

MUNICIPAL TREATMENT SOLUTIONS, LLC
699 NORTH RD SE, WARREN, OHIO 44484



MAY 2, 2018

City of Warren
Office of the Mayor
391 Mahoning Avenue, N.W.
Warren, Ohio 44483-4634

RE: Public Records Request for Water Pollution Control Facility Recent Reports

Dear Mayor Franklin:

As I believe you are aware, Municipal Treatment Solutions, LLC (MTS) has been retained by the Trumbull County Commissioners (County) to provide professional services. As such, pursuant to Ohio Sunshine Laws, in accordance with Ohio Revised Code, and in accordance with Warren's Administrative Order No. 2008-02, we are submitting this request to obtain electronic copies of the following documents:

- The complete and most current version of the Water Pollution Control (WPC) Treatment Plant & Pump Stations Capital Improvement Plan (CIP), including Appendices, notes and markups prepared by Burgess & Niple (B&N)
- The complete and most current version of the Flow Meter Analysis Technical Memo & Flow Monitoring Report prepared by AECOM, including Appendices and raw meter data collected.
- The complete November 2016 Inter-Municipal Agreement Review Memo prepared by ARCADIS, including Appendices.
- The complete April 2016 Champion Flow Meter Comparison Report prepared by AECOM, including Appendices.
- The complete 2017 Rate Study prepared by HRG Engineering, including Appendices.

Considering these documents were prepared by outside consultants and electronically submitted to the City, we request a prompt response to this request. Also, we'd like to remind you that pursuant to Administrative Order No. 2008-02, Section 2.4, "All requests for public records must either be satisfied or be acknowledged in writing by the City within three (3) business days following the City's receipt of the request."

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Thomas A. Angelo".

Thomas A. Angelo | President | TAngelo@Munitreat.com | 330.219.7883